



REGULATION: AIR CONDITIONING

REFERENCE NO: R-PL-07

The Board supports air conditioning in school areas based on the following principles:

1. Libraries, staff rooms and main school offices will be considered for air conditioning in order to provide cooling locations for staff and students during extreme heat events. Portables and port-a-packs will also be given due consideration for air conditioning due to their unique construction, along with computer rooms because of the heat generated by the equipment. Consideration will be given, on an individual basis, to special education areas as determined by Facilities Services and the Academic Department.
2. Facility Services will modify the operational schedule of air conditioning equipment and air-conditioned buildings during July and August. The schedule will be modified with due consideration given to energy savings, building occupancy, humidity and temperature.
3. The change of use of a room will be cause for an assessment of the need of air conditioning and may be cause for additional or the removal of existing equipment. Administrative Procedure AP-PL-01 – Alterations to School Building Grounds and/or Change of Use of Space is to be followed for approval prior to any change of use of a room.
4. Facility Services will encourage and consider, where appropriate, alternatives to air conditioning including:
 - Water bottle filling stations
 - Portable fans
 - Possible mechanical upgrades if a system priority
 - Window treatments
 - Alternative solutions to create more air movement and/or relieve solar gain
 - Reference to and communication of Administrative Procedure AP-AD- 27 – Extreme Weather, which is summarized and posted under “Parents” on the Board’s website

<https://www.publicboard.ca/Community/ExtremeWeatherInformation/Pages/default.aspx>