



**REGULATION: BORROWING and INVESTING OF FUNDS and  
OTHER FINANCIAL MATTERS**

REFERENCE NO: R-BA-02

**I SHORT TERM BORROWING OF FUNDS:**

The Board authorizes the Treasurer and Chairperson or Vice-Chairperson to borrow by way of a short term loan, line of credit, banker's acceptance or promissory note such sums as are required to a maximum of \$60,000,000 to meet current operating expenditures, capital expenditures and debt charges until current revenue is received.

**II INVESTMENT OF SURPLUS FUNDS FOR SHORT TERM PERIODS:**

A short term period is defined as less than one year.

1. Principles for Investment:

- a. Cash flow forecasts should be used to ascertain the amount of surplus funds to invest.
- b. The security of principal must be the first consideration.
- c. Investments will be limited to the eligible investments as stated in O. Reg 41/10 except:
  - i. The investment(s) as directed by the donor(s) in the case of scholarship funds received.

2. Authorization:

- a. Investments may be made at the discretion of the Board Treasurer and/or the Manager of Financial Services through the services of brokers or investment services offered by Chartered Banks.

3. Reporting:

- a. The Treasurer will make an annual report to the Board on investments when such investments were made during the fiscal year.

**III OTHER FINANCIAL MATTERS:**

1. Principles for Risk Management in Respect of Energy Prices:

- a. The Board may enter into commodity price hedging agreements in order to hedge the risks associated with the fluctuations in the prices of natural gas, electricity and other energy commodities that are required by the Board to operate its schools, other properties and vehicles.

2. Reporting:

- b. The Treasurer shall prepare and present to the Board a detailed report on the agreements including a statement about the status of the agreements during the period of the report, and a comparison of the expected and actual results of using the agreements.