

# Greater Essex County District School Board

451 Park St. W., P.O. Box 210, Windsor, ON N9A 6K1 • Tel: 519-255-3200



Dear Parents, Guardians, School Council Chairs, and Community Members of Gore Hill Public School, Margaret D. Bennie Public School, Mill Street Public School, Mount Carmel-Blytheswood Public School, and Queen Elizabeth Public School,

At the December 13, 2016, regular meeting of the Board, Trustees approved the following recommendation regarding the above mentioned schools:

**THAT THE BOARD APPROVE THE IMMEDIATE COMMENCEMENT OF A STANDARD PROGRAM ACCOMMODATION REVIEW THAT INCLUDES GORE HILL PS, MARGARET D. BENNIE PS, MILL STREET PS, MT. CARMEL-BLYTHESWOOD PS, AND QUEEN ELIZABETH PS, AS SET OUT IN THE PROGRAM ACCOMMODATION REVIEW – INITIAL STAFF REPORT, DATED DECEMBER 13, 2016.**

This letter will serve to advise that School Board Administration intends to commence a Program and Accommodation Review (PARC) as noted above. Eligible participants, as noted below, who are interested in serving on this Board appointed committee, should complete an application. Parent and Community representation on a PARC requires considerable commitment from everyone involved. Committee membership includes:

- Parents/guardians, school staff, and the principal of the schools under study
- Community members who are non-parents who are part of the general community where the school is located

Considerations when volunteering to be a member of a PARC:

Parent members:

- must have a child currently in attendance at the school
- must have a vested interest in the school
- must have a flexible schedule that allows you to attend all meetings
- must have an open mind
- must have some computer skills such as Word, Excel etc. and have access to e-mail

Community members:

- cannot be connected to the school
- must have a flexible schedule that allows you to attend all meetings
- must have an open mind
- must have some computer skills such as Word, Excel etc. and have access to e-mail
- must be an English public education ratepayer

Please note that the usual time obligation is approximately five (5) months. If you are interested in this position, and are able to meet the commitments of regular meetings at varying times, please request an application from your school office or download from the Board website at [www.publicboard.ca](http://www.publicboard.ca). The Student Accommodations icon at the bottom of the main page (red schoolhouse) goes directly to the Student Accommodations page. The link to the applications can be found on the left hand side. Applications, in a sealed envelope are due to the Principal no later than January 10, 2017. Committee members will be notified by January 18, 2017.

Sincerely,

A handwritten signature in black ink that reads "Todd Awender".

Todd Awender  
Superintendent of Education

**FOR TRANSLATION, PLEASE CONTACT THE SCHOOL OFFICE**

***Building Tomorrow Together!***

**[www.publicboard.ca](http://www.publicboard.ca)**