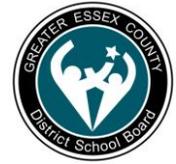


# Greater Essex County District School Board PROGRAM AND ACCOMMODATION REVIEW FORSTER FAMILY AND CENTURY SCHOOLS

Thursday, March 22, 2012 at 4:30 p.m.

Report of a committee meeting held in the staff room at Brock School

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**Attendance:** Dave Garlick, Karen Albu, Christine van Lare, Petrina Baylis, Forster; Kristie McKim, Lisa Bastien, Kim Rocheleau, Cindy Mitchell, Century; Patti Oshar, Michelle Landry, Danielle Yaholnitsky, Amina Abdi, Benson; Chris Inverarity, Mark Paterson, Sarah Gall, Brock; Debra Laforet (arrived late), Cindy Theriault, Jamie de l'Eveille, Taylor; Clayton Callow, Nancy Bruce, Robin Fletcher, Dougall; Ron Brown, Michelle Dereniowski, Lisa Cunningham, Marlborough; MaryAnne Cuderman, community representative; John Howitt, Area Superintendent

**Regrets:** Sharon Pyke,

**Absence:** Amina Abdi, Leonard Beza, Fahema Siki

**Facilitator:** Terry Lyons

**Recorder:** Lynne Hornby

There were four observers, including two trustees.

**THAT THE SUPERINTENDENT RESPONSIBLE FOR ACCOMMODATIONS CONDUCTS A PARC STUDY OF THE FORSTER FAMILY OF SCHOOLS AND INCLUDE CENTURY DUE TO ITS GEOGRAPHICAL LOCATION TO:**

- i. **ADDRESS CAPACITY ISSUES AND AGING INFRASTRUCTURE NEEDS WITHIN THE FORSTER FAMILY OF SCHOOLS**
- ii. **CONTINUE OUR INVESTIGATION FOR A PERMANENT FRENCH IMMERSION SITE, IN ACCORDANCE WITH BOARD DIRECTION FROM THE SOUTH WINDSOR PARC.**

## 1. Call to Order and Welcome

The meeting was called to order at 4:35 p.m. by the Chairperson, Sarah Gall thanking everyone for their attendance and Principal Garlick for hosting the meeting.

## 2. Review of minutes/Previous considerations

The minutes of the February 16 meeting have been circulated to the committee. They are now posted to the Board website under the PARC icon.

A change was noted; Cindy Theriault was in attendance. The file copy will be amended

Mrs. Hornby requested that she is advised of any changes or concerns at the time the minutes are circulated to the committee so changes can be made as they are posted prior to the following committee meeting as a courtesy to the public.

## 3. Trustee concerns

Trustees had raised concerns after the last meeting where the committee determined to remove three schools from the committee, although the school communities would still participate in a similar manner to the broader communities Superintendent Lyons noted that our research was unable to find reference to such an action in either the Board policy and regulations or the Ministry of Education regulations which prompted his recent email to the committee.

Another area of concern raised by trustees was the timing of Community meetings. Some Century parents living on the east side may not be able to make a 5:30 p.m. meeting.

There was lengthy discussion and some committee members shared concerns that parents in their communities would be unable to attend at 7 p.m. A Century teacher noted that most activities are Century are well attended at 5:30 or 6 pm. The Superintendent interjected that meeting times can be changed at any point in the future and that we have various start times for each school community as each community has different needs.

Suggestions to survey the audience at the next meeting and send as a survey home with students were determined impractical. Transportation is an issue for some school communities in the PARC; if the meeting times were 7 p.m. then people are going home on public transportation in the dark.

The committee felt they may reassess the situation at a later time. The Committee determined by consensus to leave the start time of Community meetings in this family at 5:30 p.m.

**4. Review of School Information Profiles**

Updated School Information Profiles were distributed. They will be posted on the website following the second Community meeting.

**5. Determination of sub-committee to present SIP at second community meeting of April 2**

The Community meeting when the School Information Profiles will be presented is less than 2 weeks away. Another PARC's profile was shared with the committee. The superintendent reviewed some of the highlights of the presentation and explained that he doesn't present the School Information Profile.

It was noted that the draft has to be prepared and presented to the committee prior to the community meeting either electronically or at an additional meeting. The general consensus was that a small group working on the presentation is more effective than the involvement of the whole committee. The Forster/Century group is farther behind than some of the other current PARCs, there is a lot of work yet to complete.

A presentation sub-committee was determined: members will be Dave Garlick, Cindy Mitchell, Mary Ann Cuderman, Jaimie de l'Eveille, Kristie McKim, Ron Brown and Sarah Gall.

The sub-committee will work independently on a presentation. Timelines are tight and an extra meeting was planned for Wednesday next, March 28, when presenters will be determined.

**5. Working groups to develop brainstorming ideas**

Committee members were reminded to be objective when developing ideas and to try to articulate and expand on ideas as they are offered.

The Superintendent added that it is important that we evaluate every scenario possible to be thorough. No ideas will be dismissed. Confidentiality was requested as some of these ideas may not come to fruition. Misinformation makes the PARC process difficult; accurate information is the key to moving forward.

After lengthy discussions in the working groups, the committee reconvened and the ideas were charted by the Superintendent. There was no discussion on the various ideas, that will take place at the next meeting as we work towards developing the final report.

*See attachment: Brainstorming ideas*

**7. Tentative dates for committee meetings**

Wednesday, March 28 at 5 p.m. at Century

Monday, April 23 at 4:30 p.m. at Dougall

Monday, April 30 4:30 p.m. at Marlborough

**8. Questions and Clarifications**

Questions were answered and clarifications made during the course of the meeting.

The committee will endeavor to visit each school in the PARC during its course.

Q. Secondary transportation costs haven't been provided. What is the cost of ESL busing? What about Century busing?

A. It is very difficult to determine transportation costs in the city. Bus passes are not board funded, but we will request this information of Transportation.

Q. Do we provide copies of the powerpoint to each audience member at the community meeting?

A. No, as it will be available electronically as an attachment to the minutes of the Community meeting.

Q. Can we get Facility information for Giles Campus?

A. There is no FCI available for the Giles Campus FI site as when Lowe closed, determining Facility Condition Index was not a current initiative of the Ministry of Education. It was implemented in 2003 after Lowe closed and as such, is not in RECAPP at all.

Q. What is the current enrolment at Adult Ed. at the Mason site?

A. The Adult Education and Night school currently has 990 active students. PASS Mason has 120 students that are Active. There are 479 ESL students in the Mason building. This building is very utilized for many different programs that all meet different needs.

9. **Next Steps**

The committee was asked to review all the data that has been distributed prior to the next meeting when we will brainstorm ideas for possible solutions to the task with which we have been mandated. Remember that there are no as a bad ideas. It is necessary to explore every suggestion made.

10. **Adjournment**

The meeting adjourned at 7: 20 p.m.

Distribution:

*Minutes of February 16 meeting  
updated School Information Profiles*