

BE INFORMED. BE READY.



Getting Ready Guide

This guide contains tips and information to help you prepare for the Ontario Secondary School Literacy Test (OSSLT), which you will write on March 29, 2007.

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Your principal will ensure that you have opportunities to work through the instructions in this guide and the following preparation materials, available on the EQAO Web site (www.eqao.com):

- The *Planning and Preparation Guide* shows sample questions from the OSSLT.
- The *Sample Test Booklets* give you an idea of the amount of work you will be asked to do in each session of an hour and 15 minutes.

Your teachers will use the Web materials to take you through samples of the types of questions you will find on the OSSLT.

You can find out more by visiting www.eqao.com or by calling 1-888-327-7377.

Education Quality and
Accountability Office



Test Instructions

There are two *Test Booklets* and one Student Answer Sheet. The following instructions will appear on the OSSLT. Make sure that you understand these instructions before you write the test.

Ontario Secondary School Literacy Test

Read carefully before writing the test:

- Check the barcodes of your three documents to see that the last 12 digits all match. If they do not, report the mismatch to the teacher in charge.
- Check the pages of this *Test Booklet* to see that they are in order. If they are not, report the problem to the teacher in charge.
- Read all instructions before responding to the questions.

Multiple-Choice

- Choose the best or most correct answer for each question.
- You must record your multiple-choice answers on the Student Answer Sheet. Multiple-choice answers recorded in the *Test Booklet* will not be scored.

To indicate your answer, use a pencil to fill in the circle completely.

Like this: ● **Not like this:** ⊗ ✓ ◐ ●

- If you fill in more than one circle for a question, the question will be scored incorrect.
- If you wish to change a multiple-choice answer, erase your answer and fill in the circle for your new answer. Ensure that your final answer is darker than the one you have erased.

Written Answers

- For all questions that ask for a written answer, write legibly in ink on the lined space provided in the *Test Booklet*.
- For writing sections, pay attention to clarity, organization, spelling, grammar and punctuation.
- The lined space provided for your written work indicates the approximate length of the writing expected.
- There is space in the *Test Booklet* for rough notes. Nothing you write in these spaces will be scored.

You are now ready to start *Test Booklet: Session 1*.

Remember to record all your multiple-choice answers on the Student Answer Sheet.

Reading Skills

The test has multiple-choice and open-response questions that focus on the reading skills required in school and daily life:

- understanding explicitly (directly) stated ideas and information
- understanding implicitly (indirectly) stated ideas and information
- making connections between information and ideas in a reading selection and personal knowledge and experience

Reading Selections

The reading selections include the following: information paragraph, news report, dialogue, real-life narrative, and graphic selection (e.g., schedule). They vary in length from a single paragraph to two pages.

Tips for Reading

General Strategies

- Manage your time so that you complete all sections of the test.
- Read the questions first. This will help you predict what the reading selection is going to be about.
- Skim the selection and then read it closely.
- Underline or highlight important information and ideas as you read.
- As you read, think about what you are reading and ask yourself questions about it.
- Try to “see” what you are reading; some readers say this is like running a video or movie in their heads.
- Look for links between what you are reading and experiences you have had.
- If you read a word you don’t understand, look for a root word that you know inside the larger word; look for prefixes and suffixes.
- If you still don’t understand the word, read to the end of the sentence and look for clues to its meaning. Try reading the sentences before and after the sentence to see if you can find the meaning from the context.
- If a long sentence has you confused, reread it and try to put it into your own words.
- If you are having trouble understanding an idea, either read on until the meaning becomes clearer or stop and reread.

Strategies for Multiple-Choice Reading Questions

- Read and reread the question carefully.
- Read the four answers and rule out any answers that are obviously incorrect.
- If necessary, reread the relevant parts of the selection to choose the best or most correct answer.
- Record the answer on the Student Answer Sheet as described in the test instructions.

Strategies for Open-Response Reading Questions

- Read and reread the question carefully.
- Make connections between the ideas and information in the reading selection and your experience.
- Answer the question using specific and relevant details and information from the reading selection.
- Keep your answer within the six lines provided.
- Reread your response and correct any errors you notice.

Writing Skills

The test has short and long writing tasks, and multiple-choice questions that focus on three writing skills required in school and daily life:

- developing a main idea with sufficient supporting details
- organizing information and ideas in a coherent manner
- using conventions (spelling, grammar, punctuation) in a manner that does not distract from clear communication

Tips for Writing

It is important that you follow the instructions and write in the required form. Read the assigned topic for each task carefully before you begin to write. Make sure your work is on-topic and is in the required form. For the long and short writing tasks, use full and correctly written sentences.

A. LONG WRITING TASKS

- One of the tasks is writing a **news report** based on a picture and headline provided. You will make up facts and information to answer the questions Who? What? Where? When? Why? and How? and write a one-page report on the event. Your audience is the readers of a newspaper.

Strategies for the News Report

- Look closely at the headline and picture. Think of an event that relates to them.
 - Make up the information and facts as you answer some or all of the following questions: Who? What? Where? When? Why? How?
 - Pretend you are writing for a newspaper, not for a radio or television station.
 - Do not write an advertisement, for example, as that is not the form of writing required.
 - Write your report using the third person.
- The other long writing task is a **series of paragraphs** expressing an opinion on a given topic. You will develop your main idea with supporting details (proof, facts, examples, etc.) and write a minimum of three paragraphs on the two pages provided for your response. Your audience is an adult who is interested in your opinion.

Strategies for the Series of Paragraphs

- Read the topic question and decide what position you will take in your response.
- Clearly state your opinion at the beginning or end of your response.
- Write at least three paragraphs. Include an introduction, a development and a conclusion.

- Support your opinion with reasons and relevant examples or facts.
- Make sure the divisions between paragraphs are clear.

B. SHORT WRITING TASKS

These tasks give you the opportunity to use your knowledge and personal experience while demonstrating your writing skills.

Strategies for the Short Writing Task

- Read and reread the question carefully.
- Think of links between the topic and your knowledge and personal experiences.
- Answer the question using specific details and relevant information.
- Reread your response and correct any errors you notice.

C. MULTIPLE-CHOICE QUESTIONS

These multiple-choice questions give you the opportunity to demonstrate the three writing skills.

Strategies for Multiple-Choice Writing Questions

- Read and reread the question carefully.
- Read the four answers and rule out any that are obviously incorrect.
- If necessary, reread the question to choose the best or most correct answer.
- Record the answer on the Student Answer Sheet as described in the test instructions.

Questions and Answers

Do I have to write the OSSLT?

If you entered Grade 9 in September 2000 or later and are working toward an Ontario Secondary School Diploma (OSSD), you must write the OSSLT. This applies to all students in publicly funded schools, private schools, overseas schools, correctional facilities and section 20 programs.

Why do I need to write the OSSLT?

You need to be sure that you have the reading and writing skills you should have acquired by the end of Grade 9, as outlined in *The Ontario Curriculum*. These skills are the basis for learning in all subject areas throughout both elementary and secondary school.

Successful completion of the OSSLT meets one of the 32 requirements for the OSSD.

Why am I writing the OSSLT in Grade 10 instead of closer to graduation?

Writing now gives you time to get help if you need to improve your reading and writing skills. If you do not pass the OSSLT this year, you will have opportunities to retake it in future years.

Will the OSSLT count toward my course marks?

No. Successful completion of the OSSLT is one of the 32 requirements for the OSSD. The test will not count toward your course marks.

Will universities and colleges see my OSSLT results?

Your secondary school transcript will indicate that you have completed the OSSLT as one of the 32 requirements for the OSSD.

Is the OSSLT difficult to pass?

The OSSLT is based on the reading and writing skills that you have learned up until the end of Grade 9.

If I do not succeed, can I take the OSSLT again?

Yes. If you do not succeed, you will have the opportunity to take the test again.

Can I get an accommodation?

If you have an Individual Education Plan (IEP), you may be able to get an accommodation. For more information, visit EQAO's Web site, www.eqao.com, and talk to your parent or guardian and your school principal and/or teacher-adviser.

Can I get an exemption?

To be eligible for an exemption, you must have an IEP that clearly indicates that you are not working toward an OSSD. For more information, talk to your parent or guardian and your school principal and/or teacher-adviser, or visit EQAO's Web site, www.eqao.com.

I am new to Ontario, and English is not my first language. Can I get a special provision or deferral?

You may be able to get a special provision or deferral. For more information, talk to your parent or guardian and your school principal and/or teacher-adviser or visit EQAO's Web site, www.eqao.com.