1. **To Early Years**

- Once the family registers the student with special needs, a transition team is assembled by the Principal.
- The makeup of the team can include the following individuals:
  - Principal or designate, LST, Special Education Coordinator, educators receiving the student, other board personnel such as Speech & Language, Psychology Services, Social Work and other board staff.
  - Community partners can be called upon to attend transition meetings. Community partners might include representation from Children's First, Thames Valley Children's Centre, Summit Centre, Children's Aid, Canadian Hearing Society or CNIB, if appropriate.
  - Parents/guardians may also bring along their own advocates or individuals who support their children in their homes, such as respite workers.
- During these transition meetings, a profile of the student’s strengths and needs are identified and this information is often used as the starting point in developing the IEP.
- Parents/guardians are a wealth of information during transition meetings in terms of identifying language and communication skills as well as social and behavioural strengths and needs. The transition meeting also assists with identifying needs in other areas such as staffing and transportation.

2. **Connections Program**

- With this initiative the process begins with a referral sent to our Behaviour/Transition Specialist from one of the ASD Consultants from Thames Valley Children’s Centre.
- The Principal and/or Educational Coordinator work in partnership with the Behaviour/Transition Specialist and ASD Consultant to set up an initial Connections meeting.
- The school team, families and community partners work together to ensure a smooth transition takes place for the child who is leaving Intensive Behavioural Intervention and entering school.
  - Team meetings will take place on a monthly basis (6 months prior to entry and 6 months after the student begins school).
  - The IEP is developed and reviewed.
  - Resources and strategies are reviewed with educators.
  - Meetings have pre-arranged agendas and meeting minutes are taken and kept on file at the school.