

# Greater Essex County District School Board

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## Regulation: Inclement Winter Weather – Emergency School Closings and Transportation

Reference No: R-AD-05

1. The decision to close schools shall be at the direction of the Director of Education or designate.
2. The decision to close the Board Office and other Central Administration Offices shall be at the discretion of the Director of Education or designate.
3. Principals shall, in consultation with the Director or designate, have discretion to close their schools and the reason(s) for which shall be communicated by the Superintendent of Business, as soon as possible, to Windsor-Essex Student Transportation Services (WESTS).
4. If the school closure occurs after 6:30 am, the Central Administration Offices shall remain open at least until all schools are closed.
5. All contact with the news media relating to school closures or early dismissal due to inclement winter weather shall be made through the Director's Office.
6. WESTS shall consult with the bus company(s) serving the Board before the end of September of each year to review the Board's policies and procedures pertaining to inclement winter weather closures.
7. The Facility Services Department shall coordinate snow and ice removal based on weather conditions/events, in accordance with Administrative Procedure AP-AD-07 "Inclement Weather – Emergency School Closings and Transportation".
8. Every reasonable effort shall be made to provide timely information to communities with respect to any change in Board operations or transportation services through local media outlets, the Board's website, the WESTS website (buskids.ca) and any other means as may be determined to be necessary.

Principals shall annually remind parents/guardians that school bus cancellation information is communicated through local media outlets, the Board's website and the [WESTS website](#). (buskids.ca)