

FINANCE AND FACILITY SERVICES	
Committee Classification	Standing Committee
Composition:	Three (3) Trustees Board Chairperson is Ex Officio Member
Report Structure:	Reports directly to the Board
Term:	2 years
Administrative Support:	Superintendent of Business or Designate Administrative Assistant to the Superintendent or Designate

Authority Bylaw - Section 4

Appointment of Committee Members (section of bylaw)

Members are appointed by Board motion based on recommendation as per Bylaw 3.6.1

Selection of Committee Chair and Vice-Chair

Chair and Vice-Chair of the Finance and Facility Services Committee are elected annually at the first meeting of the Committee.

Annual Schedule of Meetings

The Finance and Facility Services Committee will generally meet the second Tuesday of the month at 5:00 p.m. unless otherwise indicated in the Committee's Annual Schedule of Meeting.

All trustees will receive notice of Standing Committee meetings and may attend as observers. All trustees will also receive the Committee meeting package.

Terms of Reference and Mandate

- Review and make recommendations to the Board for short and long-term accommodation and to develop strategies for meeting these objectives through the Long-Term Accommodation Report.
- Receive and recommend the Annual Ontarians with Disabilities Act Plan.
- Review and make recommendations to the Board Environmental and Energy Efficiency initiatives.
- Review Core Education funding and make budget recommendations.
- Receive reports related to financial matters.
- Receive and recommend short term financing bylaw.
- Receive the Community Planning and Partnership Report.
- Receive WESTS annual report for the School Year.
- Receive OSBIE Premium Renewal.
- Ensure that the Committee's work is conducted in an open and transparent manner (within the confidentiality of the Education Act).
- Ensure the Committee's deliberations are undertaken with the intent to achieve the goals of decolonization, equity, inclusion, anti-racism, anti-oppression and accessibility and in compliance with its obligations under the Ontario Human Rights Code and related policies and related legislation, regulations and policies.
- Ensure the Committee's work supports the goals in the Board's Multi-Year Strategic Plan and the Boards Mission and Vision.
- If a vacancy occurs the Chair and Vice-Chair of the Board, and/or designate in consultation with the Director will bring forward a Member recommendation for approval.