

Colchester North Public School Student Agenda

2020-2021 School Year

Balanced Day Bell Times

8:55 AM Supervision begins in the classroom

9:10 Learning Block One

10:50 Fitness/Nutritional Break

11:30 Learning Block Two

1:10 Fitness/Nutritional Break

1:50 Learning Block Three

3:30 PM Dismissal

SCHOOL CALENDAR 2020-2021

ELEMENTARY PANEL:

Labour Day: September 7, 2020.

Thanksgiving Day: October 12, 2020.

Family Day: February 15, 2021.

Good Friday: April 2, 2021.

Easter Monday: April 5, 2021.

Victoria Day: May 24, 2021.

Winter Break

December 21-January 1, 2021.

Spring Break:

March 15-19, 2021.

Professional Activity Day

Tuesday, September 1, 2020.

Wednesday, September 2, 2020.

Thursday, September 3, 2020.

Friday, January 15, 2021.

Friday, February 12, 2021.

Friday, June 11, 2021.

Tuesday, June 29, 2021.

Final Day of School for Students

Monday, June 28, 2021.

Student Agenda A-Z

ALLERGIES

There are a number of students at Colchester North Public School with severe allergies to nuts and other foods. As a result, Colchester North Public School will no longer allow food products to be brought in for special occasions. Should you wish to send something please bring in a food alternative such as pencils, erasers, etc.

ATTENDANCE

Research shows that student success in school is directly tied to attendance. Students are expected to be in attendance each day school is in session, except for personal illness, medical appointments or family emergencies. Please plan family vacations outside of school time.

ABSENCES

Please phone the school/send a message through Edsby as early as possible to inform the office of an absence. When your child is not at school and we are not informed, the Safe Arrival Policy requires us to contact the parents to ensure that your child is safe. Children who are continually late or absent lose out on daily academic learning time. Attendance is crucial for success at school. Persistent, unexplained absences from school will be dealt with by the school social worker/attendance officer.

1. Students who need to leave school for an appointment must bring a note signed by their parent or guardian. Parents must also sign their children out so that the office has a record to refer to when checking attendance. The sign out sheet is located on the table outside of the office.
2. Parents must provide a current and suitable contact telephone number in case of emergencies.
3. Parents, please stress the importance of daily and prompt attendance with your child.
4. School personnel will attempt to make phone contact with the parent/guardian/authorized contact concerning the non-arrival in the following suggested order: home, work, authorized emergency contact number and siblings. Every attempt will be made to speak with an adult.
5. When all reasonable attempts have been exhausted the Safe Arrival Policy has been fulfilled.

LATES

Students who arrive after the second bell at 9:10 are late and they will be recorded this way for attendance purposes. Remember that late arrivals interrupt the learning of all students.

Please do not expect us to interrupt classes to deliver messages. For the safety of all students, please send a note with your child if there are changes to their dismissal routine for the day.

Please do not wait until the end of the day to call to give dismissal instructions for your child.

We cannot ensure that last minute changes are relayed in time as there are an extremely high number of calls in the last half hour of the school day.

ASSEMBLIES

Assemblies will be held periodically throughout the year. Please check your child's agenda, or look in the class newsletter or on Edsby. Students work very hard preparing for performances. It is expected that the audience sit and listen quietly.

When possible, students will be given a washroom break prior to entry into the gym and will be expected to remain seated throughout the performance. **Due to COVID-19 there will not be any assemblies scheduled at this time.**

BULLYING

At Colchester North Public School, we try to prevent bullying and pledge to deal with incidences of bullying when they occur. Bullying is defined as a form of repeated, persistent, aggressive behaviour that is directed at an individual/s that is intended to cause (or should be known to cause) fear, distress and/or harm to another person's body, feelings, self-esteem or reputation (Ministry of Education). Please encourage your child to tell an adult or please call the school personally.

There are two types of bullying – direct and indirect. Examples include:

Direct: Physical: hitting, kicking, shoving, spitting, etc., Verbal: taunting, teasing, degrading racial or sexual comments, etc., Non-verbal: threatening, obscene gestures, etc.

Indirect: Physical: getting another person to assault someone, Verbal: spreading rumours about others, Non-verbal: deliberate exclusion from a group or activity, cyber-bullying, etc.

To eliminate bullying, students, staff, administration and parents all need to take a role.

Therefore, at Colchester North Public School, we will adhere to the following responsibilities:

We will not bully others. We will help students who are bullied in a supportive manner by reporting what we see to an adult. We will include everyone in games and activities. We will tell an adult at school and an adult at home.

Students who do not follow these rules will be subject to consequences (see Interventions and Consequences section).

BUSSING/School Bus Regulations

Appropriate bus behaviour is expected whether students are travelling to/from school or on a field trip. Upon entering the bus, students must sit safely and remain seated for the entire bus ride. Loud noises, eating, drinking and chewing gum are not permitted (we do make exception

for students that have blood sugar issues at the time of riding). Riding the bus is a privilege and the school works closely with the bus company to ensure a safe bus ride for all students. Bus drivers report inappropriate behaviour to the school on incident forms. The bus company does retain the right to remove the privilege of riding the bus due to inappropriate behaviour.

If your child travels on the bus daily they must: 1. Be at a bus stop on time. 2. Remain in their seat. 3. Help to keep the bus clean and free from litter. 4. Not throw anything out of the window. 5. Use appropriate language for school. 6. Not engage in physical contact with other students. 7. Not eat or drink on the bus.

The driver is in complete charge of the vehicle. If a child is returned to the school it is the responsibility of the parent to transport the child home. Students are only allowed to travel on their assigned bus and get off the bus at their assigned bus stop. Any damage to a bus caused by a student shall be charged to the parent.

Bus patrols are there to assist the bus drivers and should be listened to by all students. Bus patrols do not discipline students or write bus discipline reports. The bus patrols know that their position is a privilege and can be revoked. **There will be no bus patrols at this time.**

For this school year students will be assigned seats and must stay in those seats for the entire ride. Additionally, students in grades 4-8 must wear a mask while on the bus. Students must ride the bus consistently to have bus privileges. If students are returned to school or do not follow the rules the bus company has the right to remove the privileges. If your child is not riding the bus this year please ensure you have opted out of bussing.

CHANGE OF INFORMATION

If you change your address, phone number or work place, you must notify the school immediately, so our records can be kept up-to-date. It is particularly important to have accurate information in case of student illness, accident, inclement weather, custody matters, etc. Any legal documents need to be kept on file in the student O.S.R. (Ontario Student Record) especially those indicating custody.

CODE OF CONDUCT

Rationale

The Code of Conduct at Colchester North Public School is an extension of the Greater Essex County District School Board's Code of Conduct. A committee will be formed to thoroughly review the Code of Conduct for Colchester North Public School. The Code of Conduct is based not so much on rules as on the way we expect the members of our school community to treat each other. The Code of Conduct is based on the foundation that every student should enjoy coming to school knowing that he/she has a right to an education without disruption. That is, every person should be free from social, physical and emotional harassment while at school. The Greater Essex County District School Board and we, at Colchester North Public School, support a progressive discipline policy. Depending upon the student's age, history, severity of offence and/or circumstances, a variety of disciplinary consequences may occur.

Student Expectations: Everyone is expected to work hard to maintain the good reputation of our school in the community. Students are expected to be courteous to each other, to staff and to visitors in the building. Disputes and disagreements are to be settled in a fair, non-violent way. Any accident or injury, however minor, must be reported immediately to the principal or to the teacher in charge. Students are expected to be on time for class with the necessary materials: pencils, pens, rulers, notebooks, etc. with them. Also, students are to take care of these materials, whether they are their own or belonging to someone else. Special care is to be taken of the school building and property.

School Rules

Rules are necessary to protect the safety and welfare of the school community and to maintain a positive school atmosphere.

1. All Greater Essex County District School Board buildings and properties are smoke-free; therefore, students are not to have cigarettes, vaping items, matches or any other smoking materials at school at any time. Drugs and alcohol must not be brought to school at any time.
2. In carrying out his/her duties to maintain proper order and discipline in the school, the Principal/Teacher in charge, with reasonable grounds of suspicion, may conduct a search of a student's clothing, possessions, or any area (locker, desk, backpack) where his/her possessions may be stored. The decision to search must be based on reliable information obtained by the Teacher/Principal that the school's Code of Conduct or Board Policy was or is being violated. The decision may be made based on information from sources such as: students, parents, observation of staff or from a combination of these sources of information.
3. School property or the property of others is never to be intentionally destroyed or damaged.
4. Fighting, bullying, or verbal (oral or written), sexual or psychological abuse against another student are not acceptable at school, or when travelling to and from school.
5. Weapons or explosive devices including fire crackers or fireworks are not to be brought into the school at any time. Bringing any of these items to school will result in suspension and possibly police intervention.
6. Students are not permitted to threaten other people or use profane, abusive language or offensive gestures.
7. For the safety of all, stones, snowballs, and other dangerous objects are not to be thrown.
8. Students are not to ride skateboards, scooters, or use roller blades on school property.
9. Pupils will work and play cooperatively without racial, cultural or any other form of discrimination and show respect and courtesy for others.
10. Students are expected to conduct themselves appropriately when on the playground and show due respect for school property and equipment. Littering, spitting, etc. are not acceptable.
11. Portable devices (i.e., cell phones, iPods, Electronic Reading devices, tablets etc.) should be kept in lockers during school hours for security purposes. Students should remember to return these items to their lockers after use in class (under the supervision of their teacher) for recess or lunch time. Portable devices are not allowed during recess or lunch times. It will not be the school's responsibility to retrieve missing personal items. Students are not to share devices with others. It is expected that parents monitor all games, pictures, music and files on their

child's electronic device to ensure that all content is appropriate and follows school guidelines before sending the device to school.

12. Students are not to bring portable video game systems to school.

13. Cell phones are not to be used by students on school property unless students have the permission of their teacher. School phones will be made available to students for emergencies. Should a student have a cell phone in his/her possession, it is to remain off and secured in his/her locker during the school day. If it is used without permission during instructional time, it will be turned in to the office until the child's parent is able to pick it up.

14. Due to our need to maintain privacy, students are not to take pictures at school. Our school has several devices available for school use when needed for instructional purposes under the supervision of their teacher.

15. Students are not to engage in activities such as embracing or kissing.

16. The use of unscented roll on or stick deodorant/antiperspirant is strongly encouraged. Spray on deodorant, including body spray, is not to be used at school.

17. The following will not be tolerated: Any harassment such as verbal harassment of others, particularly in the nature of sexual, racial or ethnic slurs. Purposely doing physical or emotional harm. Threatening to do physical harm (bullying). Destruction of school property (including vandalism and graffiti).

Interventions & Consequences

When students make mistakes an effective discipline policy assists students in learning from their mistakes so they are not repeated. When students choose to break rules, they must first speak with the staff. Staff may include any of the following: teachers, school secretary, noon hour assistant (lunch aid), support staff, or principal.

Actions and Consequences may include:

A warning, In School Counselling, Interview with the student, Phone call home, Detentions, Withdrawal from class, Isolation of the student within the classroom, Interview with parents, Pupil-teacher contract, Daily contact with parents (journal), Removing privileges such as participation in school events or extra-curricular activities (choir, band, teams), Restitution such as clean-up or repair work (Community Service), Restorative Justice Circles.

When problems are more serious or persistent actions and consequences may include: Help from outside agencies such as the: Teen Health Centre, Children's Aid Society, etc., Involvement with the police, Suspension from school, Expulsion from school.

Suspension/Expulsion

The provincial government completed a review of The Safe School's Act, 2000. For the most up to date, detailed information regarding suspensions and expulsions, you may wish to visit the Ministry of Education website www.edu.gov.on.ca or contact the school office directly.

Office Referrals

Students who are asked to leave the area of instruction by a teacher are to leave promptly and report in at the office directly to meet with the Principal/Teacher in charge. Teachers are responsible to complete an incident report sheet for the office. Students who are sent to the

office for misbehaviour are expected to complete a reflection and are not to return to class or leave the office without the permission of the Principal/Teacher in charge.

During this school year the teacher will buzz the office and the student will be collected by the Principal/Teacher in charge.

Movement in the Halls

Movement throughout the school shall be safe and quiet, respecting objects/people in the hall and without disrupting other classes. The staff will work with students to practise this procedure. Students are expected to walk on the right hand side of the hallway in a safe and orderly manner. It is expected that all sports equipment will be held securely for the safety of everyone in the hallway. During the opening exercises all people including, pupils, staff, and volunteers will stop and stand quietly for O Canada.

For this school year students are to follow the direction arrows posted on the school floors to ensure they are adhering to social distancing. There will also not be any sports equipment going outdoors for recess.

DAILY PHYSICAL ACTIVITY (DPA)

In order to promote healthy, active living, students are required to engage in twenty minutes of planned, supervised physical activity. This activity may occur in the gym, outside, in the classroom or other appropriate places in the school. Socks and running shoes must be worn for: DPA, Physical Education classes and on playground equipment. For this school year all DPA activities will be done outdoors.

DRESS CODE

To ensure a positive and productive learning environment, a consistent, yet practical dress code is needed in school. The dress code will be reviewed each spring by the Safe Schools Committee.

Footwear

It is important that all persons on school grounds and in school buildings wear shoes at all times. Should there be a need to evacuate the students we will be able to do so, quickly and safely by wearing appropriate footwear.

Students are not to wear sponge soled "Flip-flops" as they are unsafe. Shoes with closed toes, heels and rubber soles must be worn to be on the playground equipment.

Clothing

Student clothing must be protective against all kinds of weather (i.e., sun, rain...) and must be appropriate for the learning environment. Clothing in which the midriff or backs are exposed (muscle shirts, mesh clothing, halter tops, racer back tops and spaghetti straps) may not be worn at school. Straps should be the width of three student fingers. Shorts or skirts must be at the end of the thumb when arms are at the student's side of the leg. Under garments must not be visible.

Students will be asked to call home for a change of clothing when they are wearing unsuitable clothing, or alternate clothing will be provided. Repeated transgressions, or refusal to comply, will result in progressively escalating consequences.

The following items are not appropriate in the school setting:

Any clothing or jewelry that displays the following: obscenities, swearing, violence, nudity, alcohol or drug references, racial or gender slurs, and negative social messages (i.e., gang emblems, anti-school messages).

Head Gear

Head gear including hats, toques, baseball caps, bandanas and sweat bands are not to be worn within the school setting other than for religious or cultural reasons. Please refer to the Physical Education and Playground sections for additional clothing information.

CONCUSSION

The GECD SB has a concussion protocol that schools must follow. In the event that your child has symptoms of a concussion, the school will contact you and provide you with the necessary forms so that a medical professional can assess and/or clear the student for school activities. This is a multi-step process with the goal of a safe return to activity. Students need to be picked up from school and the parent is encouraged to seek medical attention for their child.

ENTRY and DISMISSAL

Children will be going directly to their classrooms from the bus or their parent driven vehicle. No students will be on the playground before the start of the day. Students are expected to enter through their designated door and to go directly to their classroom. Upon entry students are to go directly to their lockers, then classroom, so that they are present when attendance is taken. They are expected to have all their materials with them when entering the classroom so that they are prepared for the day's activities.

When dismissed, they are expected to leave the building, through their assigned doors promptly unless they are under the supervision of a teacher. Students who are required to leave early need a note from their parent or guardian. Using the agenda for this purpose is an excellent idea! Again, this is to ensure the safety of all children. If the child is older the parent will ring the doorbell and the student will come out. If they are younger they will be walked to the door by an adult. We are limiting parent access to the school to protect the health and safety of both the students and the staff.

FUNDRAISING

In addition to school council fundraising the school has a fundraiser. The funds raised are used to purchase additional equipment, supplement classroom materials, for field trips, photos, recess equipment, extra-curricular fees and related items not covered by the Ministry of Education. Due to the COVID -19 situation fundraising has been put on hold.

GOOD NEIGHBOUR POLICY

Accept responsibility for being a positive image for our school. Going to and from school and while waiting at bus stops, act in a manner which is polite and which reflects the positive merits

we all try to develop. By being considerate of others, as well as careful about how we present ourselves publicly, each of us will benefit from the positive image given.

HEALTH UNIT

The Windsor-Essex County Health Unit provides a number of services to school children in Windsor and Essex County. Many of these services are provided in accordance with provincial law. If for any reason you do not wish your child to be involved in health education or dental services please inform the school in writing as soon as possible.

HOMEWORK

Purpose of Homework

Although we acknowledge that students, regardless of age, need personal time for such things as recreational play, religious and cultural activities, home duties, family responsibilities, and social activities, we believe that homework is a valuable component of education. "Generally, it is felt by parents and teachers that homework develops some desirable characteristics such as self-discipline, good study habits, effective time management and personal responsibility (December 1986 edition of the Canadian School Trustee)".

Homework completion has the potential to create conflict at home and at school. Research suggests that by having an established, consistent homework routine in place aids with homework completion.

How much homework?

Grades 1 and 2

Daily homework assignments are not considered appropriate for the early primary grades. Parents can support their child's program by encouraging the use of books for pleasure. Reading and number fact games are an effective way for home to be involved. Occasionally, projects will be assigned that are designed to support the curriculum. Remember, "Reading is fundamental!"

Grade 3 to 6

Students should spend 20 to 30 minutes each day on various types of homework. Additional time may also be required for test preparation or projects. Reading, math activities and computer use should be encouraged.

Grades 7 & 8

Students in the intermediate grades should spend 30 to 60 minutes per day on various types of homework. Additional time will also be required for test preparation or projects. Reading, math activities, and computer use should be encouraged.

Study Suggestions for Students and Parents: 1. Establish a consistent, routine time and stick to it. 2. Find the right place. 3. Organize the materials. 4. Prioritize assignments. 5. Complete one assignment at a time and check it off your list. You will feel a sense of accomplishment and your motivation to continue will increase. 6. Take breaks. When you find your mind wandering, or after finishing a difficult assignment take a short break. 7. When junior/intermediate students

are studying, it is a good practice to synthesize study notes into more and more concise notes as part of the studying process. Unless specified in the assignment details, word processing is NOT an expectation and technical difficulties are no excuse for incomplete work.

There are consequences for incomplete homework or failure to do homework. Consequences for incomplete or a failure to do required homework shall reflect the age and the developmental level of the student involved.

These consequences may include: a) Complete for the next day. b) Conversation with student. c) Parental contact. d) Detention outside the regular school hours in which time the student is required to complete homework. e) Suspension for repeated incomplete assignments. f) Incomplete homework in the senior grades will affect achievement.

Academic Honesty

All school work is to be completed with integrity. Plagiarism is a serious offense. Students are plagiarizing when they use another person's words, images or ideas without giving that person credit. Work is considered to be plagiarized not only when it is copied word for word, but also if some of the words have been changed (paraphrasing) without citing the source of the original ideas. Consequences may include: completing the assignment over, loss of grade or credit for the assignment and possibly a school suspension.

INCLEMENT WEATHER

We encourage students who can safely travel to school to attend. Please listen to local radio stations for information. AM580, AM800, FM97.5, FM88.7, FM92.7, FM93.9 and FM95.9 provide this information. The Board web site is another source for information regarding school closure and/or bus cancellation. (<http://www.publicboard.ca>) If buses are cancelled in the morning due to snow, they will not be running after school. If buses are cancelled in the morning due to fog, they sometimes will run in the afternoon.

INTERNET

GECD SB Acceptable Computer Use Policy

The GECD SB has an Acceptable Computer Use Policy. This policy includes use of computer equipment and vandalism to equipment. Students must realize that no files are to be considered completely private. Students must acknowledge respect for other network resources. In general, the fact that a student can perform a particular action does not imply that he/she should take action.

Students must realize that not all information on the Internet is accurate, factual or without bias and should use information accessed judiciously. The use of student accounts must be in support of education and research and must be consistent with the educational objectives of the Greater Essex County District School Board. Transmission of, or accessing information in violation of Canadian law is prohibited. This includes, but is not limited to: Copyrighted material, Threatening or abusive material, Information that is protected by trade secret, Commercial advertising, Trying to access protected services on the Internet.

For its part, the Greater Essex County District School Board will endeavor to provide a supportive environment in which students may best benefit from Computer Networking and

Internet activities. Students will receive instruction dealing with appropriate uses of the Internet, Internet searching techniques and the proper protocols to be used when accessing electronic computer resources.

Violations

Violations of the Acceptable Computer Use Policy will be dealt with by school administration. Students found in violation of this policy will face disciplinary action which may include: Suspension from the school computer network, Revoking access to the school computer network, Suspension from school, Paying the cost of any damages/losses resulting from the students inappropriate use of the resources, Referral to police.

LIBRARY BOOKS AND SUBJECT TEXTBOOKS

At Colchester North Public School, we are very fortunate to have an excellent library resource to enhance the learning of all students. Parents are urged to remind their children to return their library books and textbooks. **For this school year the library area is closed. Students will be assigned books by the school librarian/classroom teacher that are single use only. We are encouraging use of our virtual school library.**

LICE (Pediculosis)

Lice tend to be an on-going challenge and it is important that you check your child's head on a regular basis. Please notify the school whenever an outbreak occurs and we will contact the parents in your child's class and the classrooms of siblings to the best of our ability. It is by working together that we can control these outbreaks. Students must be free of head lice before returning to school.

LOCKERS

School lockers will be assigned to students by their teacher. Students in grades 4 to 8 are encouraged to use a combination lock. Key access locks are not permissible at school. All combinations will be given to the homeroom teacher.

LUNCH

Two nutrition/fitness breaks are provided for the students at Colchester North Public School. The first break occurs from 10:50 to 11:30 and the second break is held between 1:10 and 1:50. Food is not permitted outside. **Students must stay seated during lunch in their assigned seats.** Students may talk quietly. Each student shall tidy his/her own eating area. Garbage is to be thrown away at the end of lunch time. **To limit the movement in the classrooms and reduce interactions and congregating we have moved to a litterless lunch policy for this school year.**

MEDICATION

The GECSB has a set policy for administering medication by school personnel. All medication taken by a student at school must be kept in the office and be in an original pharmaceutical container with the correct dosing information on the label. All medication must be accompanied by written authorization from the physician indicating appropriate dosage and

parents must have a signed form which is available at the office. This includes asthma inhalers, pain killers, cough syrup, etc.

PHONE USE

The school phones shall be used by students only in special circumstances, such as in the case of an emergency, and in all such cases, permission must be granted by staff and/or office personnel. Cell phones are not to be used by students on school property. Should a student have a cell phone in his/her possession, it is to remain off and secured in his/her locker during the school day.

PHYSICAL EDUCATION

This is an extremely important program and every student is required to participate. Any exemption will require a certificate from a family physician. All students must have the appropriate clothing, socks and running shoes. Students are not permitted to wear jewelry, watches, necklaces, etc. during physical education for safety reasons. **All classes for physical education will be done outdoors for this school year. Please dress your child appropriately.**

PLAYGROUND

Our students have fun when they:

Follow the Hands Off rule for others and their property-students are asked to keep their hands and feet to themselves.

Use appropriate language and refrain from swearing and abusive language.

Listen to the advice of staff members and adults and follow their instructions.

Help keep our environment clean and free from litter.

Remain on the black top on wet or rainy days.

Any available playground equipment is closed from November 1 until April 1 unless otherwise informed. In the event that playground equipment becomes available to students, playground equipment will be open during the two fitness breaks. Teachers must be on duty prior to children going on equipment. This means that students are not to be on equipment unless a teacher is present. For safety reasons, students will not be permitted to wear helmets, hanging chains, dangling jewelry or have loose coat strings while using any playground equipment. Flip flops should not be worn on the playground equipment/outdoor classroom area. These shoes have been identified by Health & Safety as inappropriate wear for school yards due to the number of injuries. Shoes with closed toes, heels and rubber soles must be worn on equipment, NO sandals and NO Crocs. Appropriate equipment is to be used on the playground (footballs, soccer balls, etc.). Hard baseballs, softballs, and rubber balls are not permitted on the playground for safety reasons. When students must be confined to the blacktop, no running games of football or soccer are allowed due to the density of people in that space.

For this school year students will not be allowed to bring out equipment from their classroom or from home. They will be required to stay in their cohort on the school yard and remain in their own area. Playground equipment is closed indefinitely.

SCHOOL ADVISORY COUNCIL (SAC)

The School Council at Colchester North Public School is very active and supports student achievement. It provides a forum for people within a school community to work together to develop common goals and plans to support the students. Fundraising is also a priority of the SAC. The Council is always looking for interested individuals to contribute their expertise since a wide cross section of the school community is preferred for it to be effective.

Any meetings of the school council will be done virtually this year.

SCHOOL TEAMS

School teams, for some sports, may be established during the year. To represent Colchester North Public School on a school team is a privilege that is granted to those students who have earned it. Others with whom our students come in contact will judge Colchester North Public School by the way that they behave and act. To this end, only those students who conduct themselves appropriately, regardless of athletic ability, will be allowed to join school teams. The coaches have the ultimate decision and that decision will be supported by the office. Coaches give voluntarily of their free time and have the final decision on playing time. The athletic code of conduct is posted on the school website.

All extracurricular activities have been cancelled at this time.

SEVERE WEATHER

Children will remain in school on days when the wind speed combined with the temperature indicates a risk of flesh freezing as identified by Environment Canada. Conditions are assessed periodically throughout the day via the Internet. Although school may be open, it is a parent's decision whether to send their child and the school will respect that decision. Please notify the school on such occasions when your child/children will not attend school.

SMOKING: Note to the School Community

As a result of the "Smoke Free Ontario" legislation, adults are subject to fines if they are smoking on school property. This includes the time spent waiting in cars for children at the end of the school day. Administration is required by law to supply the names of individuals smoking on school property to the Health Department. This applies while watching outdoor school events as well.

STUDENT PICK-UP/DROP OFF

All persons except staff and students must check in at the office when visiting the school. Remember to leave your pets at home when you plan to enter the school playground or building. It is for the safety of all that we do not allow pets at school. Mammals are not permitted as per Board Policy and some other animals are only permitted with permission. Traffic tends to be problematic. Do not park in the bus bay or use the bus bay to drop off or pick up students. Make arrangements with your children to meet at a common place. When arriving to pick up your child, you may park in the staff lot. It is by working together that our children will travel safely between school and home. Children are expected to leave the school through

their assigned exit. Please remind your child not to cut through the parking lots at any time for safety reasons.

Students are not to leave the school grounds at any time without written permission from their parent/guardian and the office. This includes 'bus' students who decide to walk home after school.

For this school year we are limiting the number of parents that are coming into the school for the safety of the students and staff. Parents will be required to buzz at the door and in some cases your child will be sent out to you. If a parent needs to come into the school, there is a limit of one visitor at a time in the secretary's office. We are asking all parents to park in the lot until all the 5 busses have pulled in and are loaded. Students are going to be dismissed from homerooms by school bus first and then students that are being picked up will be dismissed. This will avoid congregation at the end of the day. Once the busses are loaded parents can come to the sidewalk where their child will be waiting. They can then cross into the parking lot with their parent/caregiver.

STUDENT SERVICES

The Greater Essex County District School Board provides each of its schools with support staff including social work, psychological services, speech and language, and health services. Parent permission is required for these services.

SUMMER SCHOOL

The GECD SB offers a summer program for grades seven and eight students. The program is generally offered at a variety of city and county locations during the month of July and is based on pre-registered enrolments. The program is designed to help students improve their skills and be better prepared for the next grade. Specific information arrives at each school in the month of May. Please contact your child's teacher for further information.

TRADING/BARTERING

No trading or bartering of any personal items will be allowed at any time on school premises or on the bus. Issues of trading will be referred back to the parent or the child. They will not be dealt with at the school level as it is a choice made by the children. If cards and collectibles interfere with learning in the classroom a teacher has the right to ban them from the classroom.

VISITOR PROCEDURE

The implementation of the province-wide Safe Welcome Program's Locked-Door Policy is now in effect. Our school's main entrance is equipped with a Video/Intercom Access System to provide added safety for our students, staff and school community. All doors will be locked and a security access device is in place at the main school entrance. Our visitor procedure is that all persons entering the school or its grounds must:

1. Report directly to the office upon arrival.
2. Sign the visitor log
3. Get permission to go out into the school if necessary.
4. Wear a visitor badge and
5. Report back to the office, sign out

and return the badge before departure. We do not send visitors to classes which would interrupt instructional time.

For this school year visitors will be limited in the school. If a parent needs to meet with the secretary, we need to adhere to a one visitor at a time policy. If the situation can be resolved by a phone call, please call the secretary instead. This will limit the number of visitors to the school and will help protect the health and safety of the students and staff.

There is a great deal of additional policies that have been put into place this school year. For additional information please check out the link below which will bring you to the Back to School Plan.

<https://www.publicboard.ca/News/PlanningforReopening/Documents/AODA%20Back%20to%20school%20board%20report%20august%2028.pdf>