

## **SAC Minutes: October 24<sup>th</sup>, 2016 @ 6:00PM**

**Present:** Laura Vermeer (chair), Tammy Meloche (principal), Bruno Pallotto (vice-principal), Heidi Spring (treasurer), Paula Munday (co-secretary), Kelly Hotts (community representative), Marianne Lee, Amanda Park, Kimberly Smith, Niki Fowler, Stephanie Phillips, Beth Cowan, Rebecca Tonon

**Regrets:** Jody Wipp, Rachel Gough, Nathan Hill (secretary), Christine Pyne

**Welcome:** Council members that were absent last meeting were asked to introduce themselves.

### **Adoption of Minutes:**

***Motion to adopt minutes from September 2016 as distributed, made by Heidi Spring, seconded by Amanda Park. Carried.***

### **Principal's Report:**

***Progress reports:*** Upcoming and will be snapshot of children's' progress to date. This is not an evaluation and there will not be marks. Focus is on learning skills. Parent teacher interviews are also upcoming.

***Math Report 2016*** – Found on board website. It has been compiled with input from many different people and groups. There are tips for helping students and a vision for the future.

***The Zone*** – There is a new room available with kinesthetic, sensory and quiet zones that is available for students who are needing to refocus in order to be more successful in the classroom. Students can identify if they feel that they are in the red, green or blue zone and they can develop strategies that will allow them to be self-aware and reach a green zone again.

***Noon Aides*** – We will need additional noon aides—anyone interested should contact ProStaff or call the school for instructions.

***Music Department*** – The music department will be running a cookie dough fundraiser shortly.

***Office Administration*** – Mrs. Bostwick has been increased to five days each week due to an increase in student numbers in the building.

***Spirit Wear*** – Mr. Mephram has been selling spirit wear through the website [www.sourceteamworks.com](http://www.sourceteamworks.com). Orders are due by November 4<sup>th</sup>.

### **Vice Principal's Report:**

***School Fundraiser:*** The annual read-a-thon/walk-a-thon took place on Friday September 30<sup>th</sup>. The students raised \$15,000 that will allow the school purchase new technology, sports equipment, school consumables, and field trip busing. The top three earners and top classes out of each division were rewarded.

***School Websites:*** These are being updated with new interface capabilities and will be available for updates in approximately three weeks.

***Bus Evacuation Drill:*** This took place last week and was very successful. Parents should check with students to ensure that they know their bus number and bus driver.

## **SAC Minutes: October 24<sup>th</sup>, 2016 @ 6:00PM**

*School Newsletter:* There will be updates for math support and growth mindset motivators.

*Picture Day:* Coming soon on October 28th

*Character Assembly:* The next assembly will be October 31<sup>st</sup> 10:55—students will be encouraged to wear black and orange.

### **Financial Report:**

Bank balance as of October 24<sup>th</sup>, 2016

Chequing Account: \$1,930.44

Playground Account: \$17,135.92

Mrs. Meloche will consider whether some money can be moved into a short-term GIC to increase interest for the playground account.

A parent engagement grant of \$500 was deposited. Last year, 24 out of 36 teachers took advantage of the \$100 reimbursement for classroom consumables. The decision to offer the program again this year is tabled at the current time.

### **General Business:**

*CPR Training:* Ms. Schmidt has requested that funds be provided for grade 7 students to receive CPR training. She is asking for \$252 for grade 7's in October and \$220 for grade 8's in April. Students will be asked to donate up to the full cost of \$5.

***Motion to spend up to \$252 for the grade 7 CPR training made by Paula Munday, seconded Kelly Hotts. Carried.***

***Motion to spend up to \$220 for grade 8 CPR training made by Paula Munday, seconded Kelly Hotts. Carried.***

*Turkey Lunch:* A parent in the school, Kristen Merklinger (who represents Libro Credit Union) has offered to purchase the turkeys for the lunch and to send a crew to staff the lunch. Pending approval from EDHS Foods classes, the date of December 21<sup>st</sup> would be the chosen date.

***Motion to have the Turkey Lunch on December 21<sup>st</sup> made by Kelly Hotts, seconded Amanda Park. Carried.***

*Christmas Bazaar* – This event will be held on December the 8<sup>th</sup>. Colchester school has asked if they can borrow the tables from Essex Public for their Christmas Bazaar.

***Motion to lend the tables made by Paula Munday. After discussion, motion was amended to rent the tables on a case-by-case basis at \$10 per table until further notice. Not seconded.***

**SAC Minutes: October 24<sup>th</sup>, 2016 @ 6:00PM**

***Motion to not rent or lend tables made by Niki Fowler, seconded by Rebecca Tonan. Two in favour. Not carried.***

***Motion to rent to Colchester school at a cost of \$5 per table, and any tables damaged to be replaced, made by Stephanie Phillips, seconded Paula Munday. Carried. Further requests for rental will be discussed on a case-by-case basis.***

SAC discussed a lending policy, recognizing that tables would need to be inspected for damage with each lending. There would also need to be a contract defining specific terms. SAC would have to determine who could rent or lend the tables in each situation, and someone would be needed to inspect tables each time they went out and came back in.

***Motion to have the Christmas Bazaar on December 8<sup>th</sup> made by Marianne Lee, seconded Amanda Park. Carried.***

*E-mail Voting:* In situations where voting is needed before a meeting can be held, e-mail voting can be approved in advance.

***Motion to approve e-mail voting made by Amanda Park, seconded Marianne Lee. Carried.***

*Milk:* Volunteers are needed for the milk program to run. Amanda Park can volunteer on Wednesday, and Beth Cowan can volunteer on Monday. There may be another volunteer for Friday. Discussion on whether the ticket system and canteen location can be adjusted. SAC will explore options for new volunteers next month.

**New Business:**

*None*

**Date for Next Meeting:**

Monday, November 21<sup>st</sup>, 2016 @ 6PM

**Adjournment:**

***Motion to adjourn at 7:30PM made by Heidi Spring, seconded by Kelly Hotts. Carried.***