



Harrow Public School Parent Involvement Council

Tuesday, October 20 via Teams

- Meeting Minutes -

Attendees: Lori Hugli, Katherine Kettler, Bridget Stanton, Sierra Shaw, Shelby Pillon, Ashley Vigneux, Jen Gritke, Jen Petrie, Becky Wright, Catie Hildenbrand, Mindy Parisien

1. Call to Order

The meeting was called to order at 6:35PM.

2. Welcome & Introductions

Lori Hugli welcomed the Staff and Parents in attendance. Everyone introduced themselves.

3. Teams Protocols

Lori outlined the protocols that meeting attendees should use to allow the meeting to run smoothly.

4. Elections

Attendees were asked to announce their interest in the positions of the PIC. The nomination forms that had been submitted prior to the meeting were also reviewed.

The 2020/2021 HPS Parent Involvement Council positions have been filled as follows;

Chair – Sierra Shaw

Vice Chair – Shelby Pillon

Treasurer – Jen Gritke

Secretary – Catie Hildenbrand

Community Representative – Ashley Vigneux

5. Outstanding Business

4.1 **Fundraising money** - \$5 per student remaining in our account. It was suggested that PIC allow teachers to use this money for a special craft. The Council agreed to ensure that teachers are aware of these funds and that they are available when teachers have special requests. Bridget Stanton will send an email to the staff to see if there are special requests.

4.2 **Lottery Account** – must be closed as the account and lottery license was in Allison Whitehead's name. The remaining funds can be moved to our general account. Approximately \$2500 will be transfer over. A request to use these funds for the data projector and camera was put forward. This request was tabled until further information can be provided. There is a possibility that this was discussed and/or approved at a 2019/2020 PIC meeting and a review of any previous discussions will be done.

6. Chair's Report

Nothing to report at this time.



7. Treasurer's Report

Jen reported that there is approximately \$6000 between the 2 accounts. A question regarding fundraising was brought up. The Board has asked all schools to pause any fundraising initiatives at this time. Jen will provide the October 2020 income statement by email.

8. Principal's Report

Lori reported that the transition back has been successful. Protocols in place seem to be working and students have adjusted very well. Thank you for purchasing agendas, fanny packs, kindergarten bikes, and shirts for the 2020 graduates. As discussed earlier, there will be no fundraising at this time per Board directive. Terry Fox Run went well and school cash online was used successfully to collect donations. Lori brought up the Totem Pole at front of school. There are ongoing discussions with the Board regarding removing the Totem Pole. Administration is working on a plan that will honour the voice of the creators of the Totem Pole and our Indigenous Community. More information to follow in the coming weeks.

9. Teacher's Report

Bridget thanked Parent Council on behalf of the Staff for the purchase of the fanny packs. She also offered a special thank you from the Kindergarten Staff for the purchase of the bikes.

10. Committee Report

9.1 **Snack program** – the school is not able to run this program at the moment. 100 bags of lunch items have been donated from the Harrow Rotary to offer to students who may not have a lunch or have forgotten a lunch.

9.2 **Hot Lunch program** – on hold at this moment due to restrictions from the Board. Lori will seek clarification on the lunch program and any guidelines around this.

11. New Business

10.1 **Halloween Candy** – Staff is not comfortable with candy or treats coming from 200+ households at this time. Shelbey asked if there is something that can be done by the PIC or the Staff for the whole school. This is not something that PIC typically provides funds for.

10.2 **Shopping Spree** – This item will be tabled to the November meeting. It was asked that Council members think about ways that we can adjust this event to run it safely.

10.3 **Giving Tree** – It was asked that Council members consider ways that the Giving Tree can be run virtually. A number of suggestions were made and will be discussed at the November meeting.

12. Next meeting

The next meeting will be held on Thursday, November 12th at 6:30PM via Teams. Lori will send out the meeting invitation by email.

13. Adjournment

The meeting was adjourned at 7:35PM.