



Greater Essex County District School Board

Acceptable proof of residency documents

For the purpose of determining "home school" by permanent residence of proof of address when registering a student for school.

Any inaccuracy in the application will result in the student being required to attend their designated school.

Acceptable documentation

Please provide at least two (2) of the following:

Most recent property tax bill

Most recent income tax assessment

Most recent utility bill (includes hydro, water, gas or public utilities)

Mortgage, rental or lease agreement for the permanent residence (must be accompanied by official receipt of payment. Handwritten receipt by landlord is NOT acceptable)

Most recent home insurance policy

Most recent cable bill

Offer to purchase a home agreement that is to be occupied as the permanent residence, dated within the last 90 days

Most recent bank statement

Valid Ontario drivers' license (not temporary)

Not Acceptable

- Letter from landlord (manager) verifying tenancy
- Personal mail
- Handwritten rental receipts
- Credit card statements
- Cell phone bills

If you need to have documents notarized, Community Legal Aid will notarize documents for any local resident. As of November 2014, there is a standard \$10 fee, but for those receiving any type of assistance, if proof is provided, the fee is waived. The office is at Windsor Law, 2475 University Avenue West, Tel: 519-253-7150. It is better to call ahead to ensure someone is available.

For Office Use Only

Verified by: _____ **Date:** _____